

THE INVESTED FOUNDATION DISBURSEMENT REPORT FORM

The following payment has been made from grant funds of the INVESTED FOUNDATION for the purpose noted:

Student's Name: _____ School: _____

Ethnicity: _____ Grade: _____

Date: _____ Amount: _____

Payment to: _____

Payment for: _____

Submitted by: _____ Processed: _____

Administrator signature required for expenditures of \$50.00

Approval by the Foundation office is needed when a single student has received more than \$100.00 pursuant to general guidelines during a current school year. This approval may be obtained by a phone call or e-mail.

Approval for \$100.00 or more: _____ Foundation Official _____

Note: Retain in your building files for 3 years, then destroy.

THE INVESTED FOUNDATION DISBURSEMENT REPORT FORM

The following payment has been made from grant funds of the INVESTED FOUNDATION for the purpose noted:

Student's Name: _____ School: _____

Ethnicity: _____ Grade: _____

Date: _____ Amount: _____

Payment to: _____

Payment for: _____

Submitted by: _____ Processed: _____

Administrator signature required for expenditures of \$50.00

Approval by the Foundation office is needed when a single student has received more than \$100.00 pursuant to general guidelines during a current school year. This approval may be obtained by a phone call or e-mail.

Approval for \$100.00 or more: _____ Foundation Official _____

Note: Retain in your building files for 3 years, then destroy.